



SCOTTISH GAME FAIR

CELEBRATING CONSERVATION & THE COUNTRYSIDE

SCONE PALACE, 5-7 JULY 2019

IN ASSOCIATION WITH NFU MUTUAL

ORGANISED BY THE GAME & WILDLIFE CONSERVATION TRUST SCOTLAND



Exhibitor FAQ's

Tickets:

Your allocation of tickets & any extras ordered will arrive via email approximately 2 weeks before the Fair. The email address to look out for is: support@yourticketbooking.com. If you have not received them please contact our ticket partners, Redbox Tickets, and they will be able to look into this and re-send your tickets for you.

Tel: 0844 77 66 777

Email: support@yourticketbooking.com

3-day passes can be photocopied in order to ease distribution. But please note that they can be scanned only ONCE per day so be sure to give them out to staff attending on different days.

Extra tickets can be ordered at reduced Trader rate of £13+VAT until 1st June by emailing traders@scottishfair.com. Please note that extra tickets are valid for any one day (NOT 3 day passes).

Wi-Fi:

Wi-Fi is available for Traders as well as pdq machines, provided by Attend2IT – please visit: <http://scottishgamefair.networks.events/> to book or call 01763 877 577.

Catering:

Our catering partners Saltire Hospitality will again be providing a range of on stand catering options for you and your customers as well as evening catering for Traders. Please contact them for further details - sales@saltirehospitality.co.uk.

Security:

Security will be on site from the Wednesday between 11.00am and 10.00pm and then from Thursday from 7.00am until Monday at 8:00am. All exhibitors are reminded to be very security conscious at all times. If you wish to contact site security for any reason the number to call is **07837 084485** (24 hours) from 7.00am Thursday to 8.00am Monday.

All stand holders are responsible for the safety and insurance of their rented tentage, stands, equipment, exhibits and activities. The Scottish Game Fair staff are authorised to stop any activity or arrangement which is, in their opinion, dangerous or likely to result in accident or injury.

Insurance for your stand and your stock is your responsibility. You should also have valid Public Liability Insurance in place.

Licensing:

Remember it is **your** responsibility to have the correct licenses to Trade. If you are a gun, knife or alcohol trader you should be applying to the local authority for your licence. Don't leave it too late! Once you have your licence please send us a copy and ensure you bring along a copy to the Fair. If you do not have a valid licence you will not be permitted to trade.

Food Hygiene:

If you are selling or offering Food from your stand please ensure you have all of the correct Food Hygiene certification in place.



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Deliveries & Directions:

Deliveries should be addressed to:

Company Name

Stand No

Scottish Game Fair Site

Scone Palace Parklands

Perth

PH2 6BD

NB: Deliveries will NOT be accepted by Scone Estates Office.

Couriers may deliver parcels to the Site Manager's Compound at the River Gate from where they MUST be collected by stand representatives. The Site Manager, Frazer Macdonald, can be contacted on 07975 930775.

The address for The Scottish Game Fair Site is: **Scone Palace Parklands, PH2 6BD**. If travelling from the south follow signs to Perth then on to the A93 to Scone Palace, but do NOT enter the main gate to the Palace. Instead, continue north for ¼ mile and turn left down Stormontfield Road, which will be well signed to the Fair.

Electrics:

Please remember if you have booked electrics with us that this is provided as a 16-amp supply – you will therefore need to **supply your own 13-amp adaptor**. These will not be available on site. We aim to have power available from approximately mid-day on Thursday – please be patient!

Trade stand holders are not permitted to run their own generators unless they have prior written permission.

Access, Parking & Vehicles:

Traders can access the site for setup from Tuesday before the Fair.

Only those traders with adequate space on or behind their stand may keep vehicles on their pitches and those that are unable to do this must remove vehicles to the trade stand car parks by 8.00am each morning. These car parks are situated by the river beyond Fisherman's Row and behind Gunmaker's Row or outside the Fair site at the Palace Gate.

Service Alleys behind stands must be kept clear and offending vehicles may be removed.

Vehicle Passes, with registration number, must be displayed on mirrors **at all times**. No trade stand vehicles may enter the site after **8.00am each day** of the Fair. After that, all vehicles will have to be parked in the external Trader Car Park at the Palace Gate. **NO VEHICLE MOVEMENT** is permitted on site during the three days of the Fair between the hours of 0800hrs and 1830hrs.

In order to ease the flow of traffic, trade stand vehicles may be held back from leaving the Fair site until such time as the public car parks are clear. This could involve waiting until approximately 7.00pm each day.



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Please try to keep off the grass and stick to driving on the hard roads and tracks – especially avoid fronts of stands in times of wet weather – remember the public need to walk here to get access to your stand! If you need help to carry things our site staff will be happy to help where they can.

Marketing:

Please contact our PR & Marketing Team at Volpa for copies of social media assets and marketing toolkit or with any news about a launch, presentation or promotion which could be of interest to the media as we host many journalists throughout the Fair. gamefair@volpa.com or 01738 658187.

Camping:

Camping is available for Traders and must be booked in advance by emailing traders@scottishfair.com. There are toilets, water and waste disposal in the camp site. Showers are available opposite the public catering area.

Shedding units:

The height of the shedding unit is:

Walls – 2.3m, Eave – 3.39m.

The flooring is 65mm thick.

Applications for next year:

Booking of Trade Space is now all done via an online application form which we will launch on to our website at the beginning of December. The deadline for applications will be in early February.